

General Guidelines for Applying for Registration as MSO

- a) All columns in the application form should be carefully filled up, e.g. “Type of Entity”, “Registered address”, “Net-worth”, “Authorized signatory”, “Bharatkosh challan number”, “Details of directors/ partners” etc.
- b) The processing fee to be deposited in Bharat Kosh for MSO registration should be in the name of the applicant entity, i.e. company / partnership firm / proprietorship etc.
- c) Undertaking in Form 2 and DD Mandatory certificate should also be in the name of the applicant entity i.e., company / partnership firm / proprietorship firm.
- d) Net-worth certificate should also be in the name of the applicant entity, i.e. company / partnership firm / proprietorship firm.
- e) Entities with net-worth in negative are not eligible to apply.
- f) All the documents as asked for on the application portal with respect to the type of entity applying be properly uploaded.
- g) Post submission of online application form, out of the documents uploaded on the website the under-mentioned documents be immediately sent to MIB, in original:
 - DD Mandatory Affidavit
 - Undertaking in Form 2
- h) Any change in directors, partners, authorized person of the applicant entity after filling up of the online application form be intimated to MIB immediately along with relevant details required for security clearance in respect of new Directors introduced in the Board.
- i) The applicant entity may ensure that to carry business as Multi-System Operator is permitted as per the stated object of the entity mentioned in the relevant document, e.g. Memorandum of Association/partnership deed, etc.
