

**No. M-11011/7/2023-DO(FC)**  
**Government of India**  
**MINISTRY OF INFORMATION AND BROADCASTING**

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New Delhi, 23<sup>rd</sup> September, 2024

**OFFICE MEMORANDUM**

**Subject:** Filling up the post of **Regional Officer** at the Regional Office of Central Board of Film Certification, **Mumbai** under Ministry of Information & Broadcasting on deputation basis.


I am directed to say that it is proposed to fill up **post of Regional Officer** (General Central Service, Group 'A', Gazetted) in the Regional Offices of Central Board of Film Certification at **Mumbai** on deputation basis in the Pay Matrix Level 12 (Rs.78800-209200) (Pre-revised Pay Band 3 Rs.15600-39100 with Grade Pay of Rs.7600) under Ministry of Information and Broadcasting on deputation basis. The details of the post are given in Annexure-I.

2. The pay, tenure of deputation and other terms and conditions of the selected officers will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 as amended from time to time.

3. Applications of eligible officers in the prescribed proforma (Annexure-II) may be forwarded to this Ministry along with the following:

- i. Up-to-date APAR dossier for the last five years. All Photostat copies of APARs may be forwarded duly attested by an officer not below the rank of Under Secretary or equivalent
- ii. Vigilance Clearance
- iii. Statement indicating whether any minor/major penalty was imposed or not during the last 10 years
- iv. Integrity Certificate
- v. Cadre Clearance

Contd.../-

  
23/09/24

(संतोष कुमार मौर्य)  
(Santosh Kumar Maurya)  
अवर सचिव/Under Secretary  
सूचना एवं प्रसारण मन्त्रालय  
Min. of Information & Broadcasting  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

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5. The applications complete in all respects may be sent to the Under Secretary (Films), Ministry of Information & Broadcasting, 'A' Wing, Shastri Bhavan, New Delhi-110001 within **30 days** from the date of publication of this advertisement in the 'Employment News'. Officers who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

hhj  
23/05/24

(Santosh Kumar Maurya)

Under Secretary to the Govt. of India

Tele: 2338 2487

Encl.: as above.

To:

All Ministries/Departments of the Govt. of India/All State Governments/Union Territories

(संतोष कुमार मौर्य)  
(Santosh Kumar Maurya)  
अवर सचिव / Under Secretary  
सूचना एवम् प्रसारण मन्त्रालय  
Min. of Information & Broadcasting  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

Copy to:-

1. The Director, 'Employment News', Soochna Bhawan, New Delhi-110003 with the request to publish in the 'Employment News'.
2. All Media Units of the Ministry of Information & Broadcasting with the request that the vacancy may be circulated among the officers and the applications of the eligible officers who are willing and can be spared may be sent to the Ministry along with the Vigilance Clearance, etc. by the prescribed date.
3. Chairperson, Central Board of Film Certification, Mumbai.
4. CEO, Central Board of Film Certification, Mumbai with a request that this O.M. may please be circulated amongst all the Central Govt. offices located in Mumbai.
5. DoP&T, CS Division, LokNayak Bhavan, Khan Market, New Delhi for circulation and necessary action.
6. All Desks/Sections in the Ministry of I&B.
7. Spare copies.

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23/05/24

(Santosh Kumar Maurya)

Under Secretary to the Govt. of India

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The Description of the posts and eligibility conditions are as follows:-

S. No.	Name of the Post	No. of Posts and Regional Office of CBFC	Eligibility Conditions
1.	<b>Regional Officer</b>  Pay Matrix Level 12 (Rs.78800-209200) (Grade Pay- Rs.7600)	<b>01 - Mumbai</b>	<p><b>Officers of the Indian Administrative Service or Central Service Group 'A' eligible for appointment as Deputy Secretary to the Govt. of India, along with following qualifications:</b></p> <p><b><u>Essential</u></b></p> <p>(a) Degree of a recognized university or equivalent;</p> <p>(b) Sound knowledge of Hindi and one more of the Indian language (according to the requirements of the post – <b>in this case Marathi</b>);</p> <p>(c) Sound knowledge of Indian history and culture; and</p> <p>(d) 10 years' administrative or managerial experience in a responsible capacity.</p> <p><b>(Period of deputation - ordinarily not exceeding 4 years)</b></p>

(Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.)

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BIO-DATA PROFORMA

POST APPLIED FOR: \_\_\_\_\_

1.	Name and address in block letters					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Govt. Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
		<u>Qualifications/ experience required</u>	<u>Qualifications/experience possessed by the officer</u>			
	Essential	(1)				
		(2)				
		(3)				
	Desired	(1)				
		(2)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.					
7.	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:					
	Office/ Institute/ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8.	Nature of present employment i.e. quasi-permanent or permanent	
9.	If the <u>present employment</u> is held on deputation/contract basis, please state:  (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organisation to which you belong	
10.	Additional details about <u>present employment</u> . Please state whether working under: (a) Central Government (b) State Government (c) Autonomous organisations (d) Government Undertakings (e) Universities	
11.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
12.	Total emoluments per month now drawn:  Present Scale of pay: Present Grade Pay:	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
14.	Whether you belong to SC/ST	
15.	Remarks	

Date \_\_\_\_\_

Signature of the candidate  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Office \_\_\_\_\_  
Residence \_\_\_\_\_  
Mobile \_\_\_\_\_

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Certified that the particulars furnished by the candidate have been verified from his/her service records and found correct. No disciplinary/Vigilance case is pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith.

Countersigned by Head of Department/Office

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